

TPSS Board of Representatives Meeting

Date: September 19, 2019

Board present: Diane Curran (DC, left early), Fred Feinstein (FF), Adam Frank (AF), Sawa Kamara (SK), Susan Cho (SC), Susanne Lowen (SL)

Board excused: Julia Eddy (JE), Rachel Hardwick (RH), Katea Stitt (KS)

Staff & consultants present: Mike Houston (MH)

Members Present: N/A

Minutes prepared by: Susan Cho (SC)

BOARD ACTIONS:

- The Board approved the minutes from the August 2019 Open board meeting w/corrected ending time.

Open member forum:

No non-Board members present.

GM Updates:

General GM Report: FF summarized from the report that our financial standing is very good, b/c we knew we had reserves, and we felt that the changes were good. MH observed that it's helpful to have explanations for the lower profit.

L6 Asset Protection: SC asked for clarification on backup tills/drawers. MH explained that any time a second person has to work at the register during the same shift, they change the drawer to one that was held in reserve for that purpose. This allows for each individual's transactions to be tracked accurately. AF requested the addition of a sentence explaining that the current GM report does not take into account the 2019 auditor recommendations, since the report has just been presented. L6 will be re-submitted.

Board Business:

Policy Committee: SC & AF will re-schedule and re-start PC meetings. Other members are invited to join, but SC & AF can go ahead and make recommendations to the whole Board.

Membership and Community Affairs Committee: The membership meeting title will be "Community Celebration and Member-Owner Fall Meeting." When the business portion starts, vendors will still be there, but the music will stop. Breakdown will not occur until after the business meeting. There's a question of whether to ask people to bring own utensils. If it's an explicit request, will it seem unwelcoming? SL desires further convo later, perhaps 3 minutes.

Possibility of a study group on membership engagement--how to effectively get out the message about what the Co-op does, to further engage members. SL and SK will take initiative and make a proposal for going forward.

Elections Committee: FF to approve SL’s proposed copy of election brochure to send to membership. We need to reach out to potential candidates.

Next Board Meeting: Thursday, November 21.

Meeting adjourned at 7:30pm.

Committee Assignments:

Policy Committee – Susan Cho (chair), Adam Frank.

Nominations/Elections – Susanne Lowen (chair), Diane Curran.

Personnel – Diane Curran (chair), Rachel Hardwick, Katea Stitt.

Membership Committee – Fred Feinstein (chair), Diane Curran, Sawa Kamara.

Finance and Audit Committee – Adam Frank (chair), Diane Curran, Susan Cho.

Junction Committee – Fred Feinstein (co-chair), Rachel Hardwick (co-chair), Sawa Kamara, Katea Stitt.

Expansion Committee – Adam Frank, Susanne Lowen, Susan Cho.

Policy Governance Reflection Committee - Fred Feinstein, Adam Frank, Susanne Lowen, Mary Rooker (former board member).

Board Development Committee – Diane Curran (chair), Adam Frank.

Future of Food Committee – Susanne Lowen, Susan Cho.

Term 2018-2019 Meeting Attendance:

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Cho	*	*	*	*	*	*	*	Ex	*	*		
Curran	*	Ex	*	*	*	*	*	*	*	*		
Eddy	*	*	*	*	*	*	*	Ex	Ex	Ex		
Feinstein	*	*	*	*	*	*	*	*	Ex	*		
Frank	*	Ex	*	Ex	*	Ex	Ex	*	*	*		
Hardwick	*	*	*	*	Ex	*	*	*	Ex	Ex		
Kamara	*	*	*	Ex	*	*	*	Ex	*	*		
Lowen	*	*	*	Ex	*	*	*	Ex	*	*		
Stitt	*	Ex	*	*	Ex	*	*	*	Ex	Ex		

(ex=excused)

Board Terms:

Board Representative	Term:	Term Ends:
Cho	3 years	2019
Curran	3 years	2020
Eddy	3 years	2021
Feinstein	3 years	2019
Frank	3 years (consecutive term)	2020

Hardwick	3 years (consecutive term)	2019
Kamara	3 years	2021
Lowen	3 years	2020
Stitt	3 years	2021