

# TPSS Board of Representatives Meeting

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Date: October 25, 2018

Board present: Mary Rooker (MR), Susan Cho (SC), Susanne Lowen (SL), Diane Curran (DC), Fred Feinstein (FF), Adam Frank (AF), Robert Anderson (RA), Julia Eddy (JE)

Board absent: Rachel Hardwick (RH)

Staff & consultants present: Alex from Solar Solutions

Members Present: Bob Gibson

Minutes prepared by: Julia Eddy (JE)

## **BOARD ACTIONS:**

- The Board approved open minutes from the September 27, 2018 meeting with one modification to the date of the Membership meeting.
- Board accepted the L2 Monitoring report as submitted, acknowledging a typo in L2.2 “incompliance”.
- Board accepted L4 as submitted, with agreement that typos will be corrected and document resent to JE for filing.
- Board requests MH revise L6 and resubmit in November.
- Board reviewed and accepted L3 with typo in L3.1 “commensurate” and typo in L3.4.

## **Solar Solutions Presentation:**

Alex from Solar Solutions presented the financial case for putting solar panels on the roof of the Co-op and different financing options.

Solar Solutions is a 10yo solar installer in DC and MD interested in doing a solar system on the Co-op roof. DC is the single best place for solar in the country, possibly the world – local incentive could apply to the Co-op since it is in Pepco’s DC Feeder Zone, therefore could for DC Solar Renewable Energy Credits (SREC). For every 1,000kwh the Co-op generates, it would earn one credit. SREC are currently worth \$10/each in MD. Utility companies bought up hundreds of acres and built solar farms that turned on in 2017, and bottomed out the SREC market. In Washington, D.C. the value of an SREC is currently worth \$295/each.

The Co-op could fit 123 panels, a 40kw system, on the roof. The system would cost \$130K to buy outright and could pay for itself in 5-6 years - \$7K savings in energy/year + 30% federal tax credit + selling the SRECs. Solar Solutions also offers a Net-free option – Co-op pays \$20K deposit, then pays second payment after income tax credit comes in. Insurance on the building could increase a little or not all. 25yr warranty as long as Solar Solutions is in business. Tier 1 solar panels, made in Vietnam. Values of SRECS are riskier now than a few years ago. Electricity is guaranteed to go up every year. Could lease for \$0 up front and see 50% savings in electricity costs. Solar Solutions could remove panels once for free.

Washington, D.C. is looking to increase the amount of SRECs PEPCO needs to buy.

Federal Credit drops down to 25% in 2019, and drops 5% every year after.

Alex will follow up with MH after he has confirmation that the Co-op is in Pepco's DC Cross Border Feeder Map.

MH will work with the Turner family and Alex to present a proposal to the board if applicable.

**Approval of the Minutes:**

Board approved the September Open minutes with one modification to the date of Membership Meeting.

**Open Member Forum:**

Member and Board Candidate Bob Gibson was present as an observer.

**L2 Monitoring Report:**

MH presented L2 Staff Treatment Monitoring Report. L2.1 was revised as requested by the Board. Board accepted the L2 Monitoring report as submitted, acknowledging a typo in L2.2 "incompliance".

Policy Committee will continue to review the Policy Register in the evolving context of the union and collective bargaining unit.

**L4 Quarterly Financial report**

Board accepted L4 as submitted, with agreement that typos will be corrected and document resent to JE for filing.

**L6 Monitoring Report- Asset Protection**

Board discussed L6 and identified several questions and changes. Board requests MH revise L6 and resubmit in November.

MH will check with Martha and the new IT person about PCI compliance. Chip readers came in recently, so may be PCI compliant now.

L6.2 should be modified to include "all" risks, not just insurable risks.

L6.3 what if a buyer wants to give his/her friend some business– Board recommends a Vendor Disclosure process.

L6.5 Board wants to see written procedure for reporting.

L6.6 need procedures to limit "all" types of theft, not just after hours. Perhaps add something about security cameras.

L6.8 Board hopes to see more here with the addition of new IT person – passwords, encryption, server backups off site.

L6.9 what is the archiving trail if data is deleted and do backups get overwritten?

PCI compliance might fall under liability instead of under data security.

### **L3 Monitoring Report – GM Compensation and Benefits**

Board reviewed and accepted L3 with typo in L3.1 “commensurate” and typo in L3.4.

Personnel committee will make sure GM contract is signed.

Policy Committee should add retirement plan in addition to pension under L3.4.

### **GM Report:**

MH provided a summary of the GM report – new IT person starting soon; MH wants to do more with the parking lot and looking for ideas. A new bulletin board in store and the new website should help with outreach to members to solicit ideas. MH delivered letters to all the Junction businesses inviting anyone to use the free parking in the city lot and suggesting a Junction business listserv.

### **Committee Updates:**

Board Elections are going on now. MH will send a membership list and report of online votes once voting is complete. SL, FF, and AF will count the votes 11/28 4pm in the coop basement.

DC requests everyone take a look at the new website and make sure everything is up and working, especially the voting and forms.

Membership meeting 10/21 was great.

**Next meetings:** Thursday 11/29 (5<sup>th</sup> Thurs) & Thursday 12/20 (3<sup>rd</sup> Thurs)

*Meeting adjourned at 8:45pm.*

### ***Committee Assignments:***

Audit and Finance Committee: AF (Chair); RA, SL, JE

Policy Committee: SC (Chair); AF, DC

Membership and Community Affairs Committee: FF (Chair); MR, DC

GM Search Committee: AF (Chair), MR, SL

Nominations Committee: RH (Chair); AF, FF

Personnel Committee: RH, RA, MR

Mediation Committee: RA, FF, SC, RH, DC

Governance Reflection Committee: MR, FF, SL, AF

**Term 2017 Meeting Attendance:**

	Dec	Jan	Feb	Mar	Apr	Ma y	Jun	Jul	Aug	Sep	Oct	Nov
Anderson	*	*	*	*	*	*	*	*	ex	*	*	
Curran	ex	*	*	*	*	*	*	*	*	*	*	
Cho	*	*	*	*	*	*	*	*	*	*	*	
Eddy	Appointed June 2018						*	*	*	ex	*	
Feinstein	*	*	ex	*	*	*	*	*	*	*	*	
Frank	ex	ex	*	*	ex	*	*	*	ex	*	*	
Hardwick	*	*	ex	*	*	*	*	*	*	*	ex	
Lowen	*	*	*	*	*	*	*	*	*	*	*	
Rooker	*	*	*	ex	*	*	*	*	*	*	*	
Schweisguth	*	*	*	*	ex	*	Resigned					

(ex=excused)

**Board Terms:**

Board Representative	Term:	Term Ends:
Anderson	1 year (consecutive term)	2018
Curran	3 years	2020
Cho	3 years	2019
Feinstein	3 years	2019
Frank	3 years (consecutive term)	2020
Hardwick	3 years (consecutive term)	2019
Lowen	3 years	2020
Rooker	2 years	2018
Schweisguth / Eddy	2 years	2018