

# TPSS Board of Representatives Meeting

---

Date: August 23, 2018

Time and Place: 6:30pm, Historic Takoma

Board present: Mary Rooker (MR), Susan Cho (SC), Susanne Lowen (SL), Diane Curran (DC), Rachel Hardwick (RH), Fred Feinstein (FF), Julia Eddy (JE)

Board absent: Adam Frank (AF), Robert Anderson (RA)

Staff present: n/a

Members present: Jessica Landman (JL), Joseph Klockner (JK)

Minutes submitted by: JE

## **BOARD ACTIONS:**

- The Board approved minutes from the July 26, 2018 meeting.

## **Open Member Forum:**

Two members were present, Jessica Landman (JL) and Joseph Klockner (JK). JK just came to observe. JL shared her perspective on some issues with the Junction development.

## **Acclimating new GM:**

RH addressed the Board about roles and responsibilities of board and management. Board hires the GM, delegates, and GM runs the store. Communication should come through the President as Board speaks with one voice. We may not like everything that a GM does, we can give feedback and evaluate performance and evaluate the store based on compliance with our policies. The Board should trust the GM and get out the GM's way. MW has been training Mike Houston (MH) on what it's like to have member owners and an active membership. MW is helping MH understand governance. One of MH's first tasks as GM is to propose a budget. He is going to need to think about planning, staffing, equipment improvements, margins, sales goals and wish lists, and this will help him focus what is needed for the store and what his goals should be. MW and MH are working on L4, L5, and L6 for the September Board meeting. MH is getting up to speed about the union but negotiating team is not changing. MH will go to NCG conference in September.

RH and RA will continue monthly meetings with GM and a monthly call with Ben Sandel.

## **Other Board Business:**

The Board discussed the plan for developing this year's Annual Report. Any Board members interested in writing articles for the Annual Report should follow up with RH.

DC and RH will review timeline of the nominations and fall membership meeting.

Membership meetings have changed to 2<sup>nd</sup> Tuesday of the month, 6-7pm in the TPSS basement.

DC provided an update on the new website. SC, JE and SL will read it and give feedback on the website.

SL, MR, and FF (and maybe AF) will form a committee to develop the scope of a future committee that would look back and evaluate how policy governance has worked for the Board over the last few years.

*Meeting adjourned at 7:30pm.*

***Committee Assignments:***

Audit and Finance Committee: AF (Chair); RA, SL, JE

Policy Committee: SC (Chair); AF, DC

Membership and Community Affairs Committee: FF (Chair); MR, DC

GM Search Committee: AF (Chair), MR, SL

Nominations Committee: RH (Chair); AF, FF

Personnel Committee: RH, RA, MR

Mediation Committee: RA, FF, SC, RH, DC

Governance Reflection Committee: MR, FF, SL, AF?

**Term 2017 Meeting Attendance:**

	Dec	Jan	Feb	Mar	Apr	Ma y	Jun	Jul	Aug	Sep	Oct	Nov
Anderson	*	*	*	*	*	*	*	*	ex			
Curran	ex	*	*	*	*	*	*	*	*			
Cho	*	*	*	*	*	*	*	*	*			
Eddy	Appointed June 2018						*	*	*			
Feinstein	*	*	ex	*	*	*	*	*	*			
Frank	ex	ex	*	*	ex	*	*	*	ex			
Hardwick	*	*	ex	*	*	*	*	*	*			
Lowen	*	*	*	*	*	*	*	*	*			
Rooker	*	*	*	ex	*	*	*	*	*			
Schweisguth	*	*	*	*	ex	*	Resigned					

(ex=excused)

**Board Terms:**

Board Representative	Term:	Term Ends:
Anderson	1 year (consecutive term)	2018
Curran	3 years	2020
Cho	3 years	2019
Feinstein	3 years	2019
Frank	3 years (consecutive term)	2020
Hardwick	3 years (consecutive term)	2019
Lowen	3 years	2020
Rooker	2 years	2018
Schweisguth / Eddy	2 years	2018